# Paul Memorial Library Newfields, New Hampshire Board of Trustees Minutes May 27, 2007

**Present**: Peter Allen, Trustee; Kim Crisp, Trustee; Rachael Priest, Librarian

**Absent:** Larry Arend, Trustee

Peter Allen called the meeting to order at 6:00 p.m.

## **Secretary's Report**:

Kim Crisp reviewed the meeting minutes of May 6, 2008.

Rachael moved that the board accept the minutes; Kim seconded. Motion passed.

## Librarian's Report:

Rachael presented the final draft of the new behavioral policy for the library. Peter and Kim both signed policy.

Rachael expressed her concern about children playing computer games on the library computer; she is particularly concerned as the computer is located in the meeting room and out of her sight. Another concern is the "cookies" the computer picks up on game sites. Rachael has posted a sign prohibiting games and chat room usage. Kim and Peter agreed with Rachael's concerns, and after some discussion, it was agreed that Rachael would draft a computer usage policy for the library.

Rachael reported that she has sent a thank you note to Mr. Fanning for donating a book with photos and a book about the early history of Newfields.

Rachael noted this Thursday is the last story hour until fall, and that the adult book club will continue through the summer. She is preparing for the summer reading program. She said the beehive lecture that she originally envisioned as part of the summer reading program will probably be done as an evening family lecture.

She added that classes from NES would be visiting the library on June 5<sup>th</sup> and that students from Exeter High school would be job shadowing June 9<sup>th</sup> for career day.

Rachael checked and there is no money designated in the town budget for the defibrillator that was offered to the library.

She reported that Lee will be gone the first two weeks of June. Rachael noted that while Lee is out, she will be going over an hour or two of her weekly normal work hours. She is going to check with Deborah on the budget procedure for overtime.

Rachael added that she will be on vacation for her wedding June 19<sup>th</sup> through July 5<sup>th</sup> and will be in and out the week of June 16<sup>th</sup>.

#### **Treasurer's Report:**

Peter reported he was still looking into closing the Ocean National Bank account.

He noted that he had set up online access to pay some library bills.

#### **Board of Trustees Discussion:**

Kim noted that she has not yet heard from Marianne about the Dennis Robinson lecture; she will contact her again.

Kim reported that she spoke to Professor Robert Macieski, the advisor for the graduate program in museum studies at the University of New Hampshire, and he is very excited about having his students participate in the library's museum project. Kim said she and Professor Macieski discussed two potential plans for graduate student involvement. One option is for students to catalogue the material culture and plan the museum as part of their graduate internship; the other option is for his introductory class in museum studies to do the cataloguing and planning, as they do a hypothetical project as part of the class, and he thought it would be great for them to do an actual project.

Kim will touch base with him over the summer, and then doing a preliminary presentation on the project for his class in the fall.

Peter said he is going to talk to Larry about the progress on the French drains and the gazebo.

Rachael reported that Ralph pill supply sells light bulbs that are more efficient and have better illumination. After some discussion, Kim moved that Rachael investigate the cost, report to the board via email, and if acceptable to the board, purchase new light bulbs. Peter seconded; motion passed.

Kim moved that the meeting be adjourned. Rachael seconded; motion passed.

Meeting adjourned at 6:40 p.m.

The next meeting of the Paul Memorial Library Board of Trustees is Tuesday, June 24, 2008 at 6:00 p.m.

Respectfully Submitted,

Kimberly Crisp Board Secretary